



ISSUE 260 – SUMMER 2021

From the Editors – by Emily Barney, Emily Byrne, and Matthew Timko

President's Letter – by Jamie Sommer

CALL Executive Board Minutes

(provided by outgoing Secretary Philip Johnson, and incoming Secretary Sarah Andeen)

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- **June**

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- **Grantee Report: AALL Management Institute** – by Stacia Stein

2020-21 CALL Committee Annual Reports

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Chicago Association of Law Libraries

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Northwestern University

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2021-2022 Committees and Chairs

Archives
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Lucy Robbins

Bulletin
Emily Barney
Emily Byrne
Matt Timko

Bylaws
Eric Parker

Community Service
Lisa Winkler

Continuing Education
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Todd Hillmer

Corporate Memory
Therese Arado

Government Relations
Sarah Reis

Grants and Chapter Awards
Lindsey Carpino

Meetings
Jill Meyer
Philip Johnson

Membership
Clare Willis

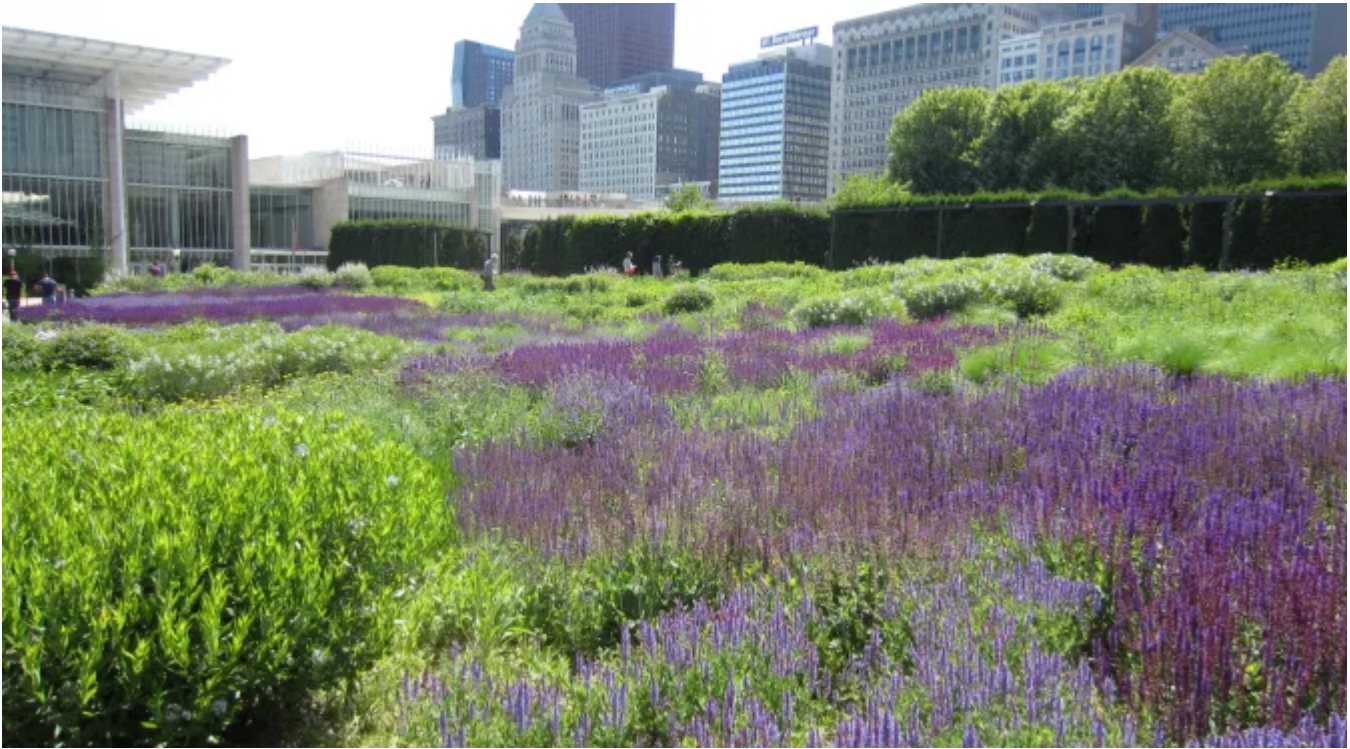
Mentorship and
Leadership Development
Stacia Stein

Nominations and Elections
Jessie LeMar

Placement and Recruitment
Julie Pabarja

Public Relations
Sarah Walangitan

Strategic Planning
Jean Wenger



FROM THE EDITORS

EMILY BARNEY, EMILY BYRNE, MATTHEW TIMKO

Greetings CALL Members!

We hope you're staying cool over the last month of hot and humid temperatures. One thing that is always cool: the summer *Bulletin*, chalk full of reports from your fellow members on the great committee work and programs that have been going on.

Included in this session are all of the CALL Committee Reports for the 2020-21 year. Read about CALL grantees who attended the AALL Introduction to Law Library Budgets and AALL Management Institute. Finally, we welcome Jamie Sommer in her first President's Message, and Sarah Andeen presenting the CALL Board Meeting minutes as the new Secretary.

Enjoy the content, and don't forget, it is never too early to start thinking about the Fall issue. Please reach out to the *Bulletin* committee with any ideas or topics you would like to see or write about.

Take care and all the best!



PRESIDENT'S LETTER

JAMIE SOMMER

Greetings CALL Colleagues,

We are at that time of the year where we feel pulled in two directions. Trying to squeeze every last bit of relaxation we can into the final weeks of summer while also sprinting into fall, preparing for new students and new associates. The tension between those tasks feels even more precarious this year as we factor in our “return to work” plans. Are we going back to the office? How often? What will it look like? One thing we have gotten very good at over the past year is not only making plans, but also making contingency plans and maybe contingencies to those plans too. The *What Ifs* loom large over all of our heads, which can be a source of stress, but I am choosing to look at this time as a source of opportunity.

I recently moved homes, after spending 15 years in a wonderful and cozy little apartment. It is remarkable how much stuff a person can collect over that period of time. It starts slowly, but after a decade the closets are filled, the storage unit is jam-packed and you wonder “where did all this stuff come from?” As stressful as moving was, I also found it to be a nice time for reflection. It provided the opportunity for us to have thoughtful conversations about what we wanted to bring to our new home and what we wanted to let go.

I am trying to bring that same optimism and thoughtfulness to our discussions on return to work. We have a once in lifetime opportunity to reshape our work environments and processes. The pandemic has challenged us in so many ways, but it has also pushed us to reconsider our essential services. Just as I had to ask myself “how many giant lobster pots does one family really need?” we should also ask ourselves “how many copies of this treatise do we really need in print?” We previously worked onsite Monday-Friday, but now realize that remote work is a viable alternative. And not just an alternative, but an opportunity to provide flexibility to our employees while potentially expanding services to our patrons.

In that same spirit, CALL is also in a position to reflect on what we learned over the course of the pandemic and what changes we want to make going forward. When we were forced to cancel our spring business meeting back in May 2020, we had no idea that we would have a full year of virtual meetings ahead of us. But I am so proud that during such tumultuous times, CALL continued to gather virtually for our business meetings, continuing education events, happy hours, trivia night and book clubs.

We have heard from members that they liked the flexibility that virtual events offered, but that they miss the social aspect of meeting in person. In the upcoming year we are going to offer a mix of programming with the goal of trying to fill both needs. Our upcoming September Business Meeting will be held virtually, but we are also going to plan an in-person social networking event to give everyone an opportunity to gather for the first time in over a year. We would very much love to have an in-person business meeting in 2021-2022, but we are cautiously playing it by ear. The Executive Board will meet after the September business meeting and evaluate our options for the remaining meetings.

Regardless of when and how many times we can meet in person, I am very much looking forward to another year of events and programs. One of the biggest takeaways from last year is that the work of the association goes on, even if we can't be together in person. Our members are the core strength of our association. Thank you to Lindsey Carpino for her leadership and to everyone who worked to make last year a success for CALL and I am excited to see what we can accomplish in the year ahead!



GRANTEE REPORT: AALL INTRODUCTION TO LAW LIBRARY BUDGETS COURSE

MATTHEW TIMKO

The CALL Grants and Awards Committee graciously provided me with a Grant to enroll in the AALL Introduction to Law Libraries virtual course. The course was self-paced which created flexibility in my scheduling; while I received the grant in March, I was able to take and complete the course in June after the semester and grading had ended. Additionally, the course itself was only one hour long allowing me to complete it gradually over the course of a full day, rather than being required to sit during a one hour slot. This flexibility was wonderful and allowed me to focus on work while also completing the course.

The course design was made up of three substantive modules covering budgets generally, managing funds, and working with budgets. Each model was formulaic providing general background, examples, questions to answer, and “knowledge check” which included questions about the content just covered. Another benefit of the self-paced course was that when certain topics were particularly complicated, I was able to go backwards and re-watch the topic coverage so that I could understand it better. This happened quite a lot, so I was very appreciative of the option.

2.12 Monitoring Budgets



While this course was titled “Introduction to Law Library Budgets”, this did not mean the course was meant for complete novices. Instead, the three modules introduced budgetary topics along a spectrum, beginning with the most general to the most specific. The first two modules presented information that was very intuitive for anyone who has created a personal budget, and much of the information seemed obvious to myself. The third module was the most informative for myself detailing issues concerning cost sharing, lump sum expenditures, cost recovery, and other budgetary topics that were more nuanced and specific to large institutional budgets, such as law libraries.

To help with the course, there were several supplementary documents, including the Participant Guide (which was a pdf version of the entire course presentation), a glossary of terms which was accessible at any point during the course, and a sample excel sheet with a mock budget that was referenced throughout the course. The glossary and excel sheet were the most helpful since they could be used in the moment to follow along with real world situations and get a fuller understanding of the terms being used.

4.9 How to monitor your budget.

HOW TO MONITOR YOUR BUDGET

BUDGET TOOLS

- Monthly & Quarterly Budget vs. Actual Reports
- Historical information

Other spend		FT23 Actual	FT20	Jul-23	Jul-20
				Planned	Actual
01	Bellevue				
	Account Code 48675309-AdminLL	\$ 285,905.90	\$ 450,894.50	\$ 40,320.71	\$ 40,320.90
02	Other Contracted Services				
	Account Code 48675309-AdminLL	\$ 15,961.50	\$ 19,906.50	\$ 1,626.71	\$ -
	Account Code 48675309-LawLib	\$ 1,348,247.50	\$ 554,547.50	\$ 1,284,000.00	\$ 1,284,000.00
04	Travel & Related				
	Account Code 48675309-AdminLL	\$ 3,150.00	\$ 2,750.00	\$ 226.17	\$ -
05	Supplies and Materials				
	Account Code 48675309-AdminLL	\$ 900.00	\$ 1,100.00	\$ 97.67	\$ 75.00
	Account Code 48675309-LawLib	\$ 141,000.00	\$ 175,131.00	\$ 109,000.00	\$ 104,250.00

While the course was informative, there were some deficits with it as well. First, the narration was computer generated which was more off-putting than I would have thought. I understand the cost implications of this style, but it did not feel like I engaged with the presentation, and may have been just as in-

formed by reading the Participant Guide. Similarly, there were too many assumptions made about understanding in the examples. One example claimed to show an accounting error and highlighted parts of an excel sheet to demonstrate the error; however, the narration did not help point out why the error was obvious nor how a novice would be able to spot it, and just assumed the viewer would see the error (which I did not, even after viewing this particular part four times). Finally, while the course was helpful, I believe the same information would be gained if consulting with a member of my library or budget organization and simply going through the process, which would not have cost anything.

Overall, the course was beneficial if overpriced. It would be helpful for someone who does not have easy access to the budget making process in their organization or for those who really have no experience whatsoever creating a budget.



GRANTEE REPORT: AALL MANAGEMENT INSTITUTE

STACIA STEIN

Thanks to a generous grant from CALL, I was able to attend the virtual AALL Management Institute in March 2021. The Management Institute is a two-day immersion which ambitiously aims to prepare “managers to thrive in uncertainty, confidently navigate conflict, and build commitment to strategic goals.”

After a welcome by AALL Director of Education Celeste Smith, Day 1 began with a presentation by Jessica Swenson from the University of Wisconsin-Madison on the *Responsibilities of Managers Managing in Remote and Hybrid Environments*. Because so many of us had spent the last year working remotely, regardless of library type, this topic was one to which many participants could relate. The afternoon’s presentation topic was *Understanding and Transforming Organizational Culture*. In her presentation renowned expert Maureen Sullivan outlined the attributes of successful organizations, including organizational structure, management processes, and human resource systems. Sullivan’s presentation was followed by a panel discussion on *Management in Real Time* with Cynthia Brown, Littler Mendelson P.C.; Joseph Lawson, Harris County Robert W. Hainsworth Law Library; David Mao, Georgetown University Law Center; Maureen Sullivan, Maureen Sullivan Associates; and Jessica Swenson, University of Wisconsin-Madison. Day 1 ended with a short breakout session and optional social networking time.

Day 2 began with another timely presentation. This one on *Overcoming Implicit Bias, Identity Anxiety, and Stereotype Threat* from Aya Taveras and Jessica McFarlane of the Perception Institute. Their presentation offered suggestions for creating a more inclusive work environment, such as becoming comfortable with differences as a source of relationships and using clear and fair criteria and protocols so that implicit biases is less likely to determine behavior and inform decisions. The afternoon session of Day 2 commenced with topical breakout sessions followed by Jessica Swensen (Univ. of Wisconsin-Madison) presenting on *Engaging in Constructive Conversations*. The Institute wrapped up with further discussion led by Swenson on *Professional Development and Planning*.

The AALL Management Institute provided a fine introduction in to some interesting topics. The well-thought out handouts are sure to be useful as a librarian navigates her career. However, after listening to 2-days of helpful management advice, I left wondering if that maybe the Management Institute could be made stronger by setting smaller more measurable goals. Here are some suggestions:

- Provide a singular vision for the institute so that presentations build off each other;
- Have a wide variety of presenters representing the diversities of the profession;
- Use breakout rooms strategically and set them up to foster a diversity of viewpoint. Rather than just providing a topic for discussion, provide specific goals or activities. Consider outlining specific rules for how the discussion should be moderated and progress. This may help alleviate long silences or prevent having one or two voices dominate;
- After breakout sessions allow time to tie ideas together;
- Networking time can be valuable. Provide a structure to the networking. Putting a large group of people in a call together and telling them to network can be awkward.

CALL EXECUTIVE BOARD MEETING MINUTES – MAY 2021

PHILIP JOHNSON

Tuesday, May 11, 2021 at 9:00am via Conference Call

Board Members Present: Jamie Sommer, Tom Keefe, Megan Butman, Mandy Lee, Jessie LeMar, and Philip Johnson

Board Members Absent: Lindsey Carpino

Guests: Incoming board members Scott Vanderlin, Sarah Andeen, and Carrie Port

Significant Actions: None

Treasurer's Report (Section IV)

- Harris Balance as of May 10, 2021 – \$14,835
- Membership numbers to date – 213

CALL EXECUTIVE BOARD MEETING MINUTES – JUNE 2021

SARAH ANDEEN

Board Members Present: Jamie Sommer, Scott Vanderlin, Sarah Andeen, Lindsey Carpino, Mandy Lee and Carrie Port

Board Members Absent: None

Guests: None

Significant Actions:

I. Call meeting to order – President Jamie Sommer called the meeting to order at 9:05 a.m.

II. Approve agenda – The agenda was approved.

III. Approve Secretary's minutes – The May meeting minutes were approved.

IV. Treasurer's Report

a. Harris Balance as of June 1, 2021 – \$16,418; \$20,400 in the CD

b. Membership numbers to date – In state of flux due to renewals. Would like to streamline the process of getting numbers. Some concern over how to use Neon properly and may get some training.

c. Annual Meeting Grants – Will start writing checks soon. No one has declined.

V. Old Business

a. Annual Reports – Some are still outstanding. Lindsey will send a reminder next week.

VI. New Business

a. Board transition – Update CALL website Bios. Will use photos currently on file

b. Committee Assignments – Will remain the same as prior years – with new board members taking over for outgoing. Had 20 people volunteer for committees. Some new committee chairs. Public Relations still needs help. Especially someone with web skills.

c. Business Meetings for 2021-2022

i. In Person versus virtual. At least for the first meeting probably want to remain virtual, even though things are getting back to normal. Hard to get back deposit if we backed out. Thought of doing a survey to gauge interest. Half virtual/Half in person. This year we will do September virtual and November in person. Moving forward the Nov/Feb will be virtual. We will ask for sponsorship for a Happy Hour following the September meeting.

ii. Speaker Fees – Pay for speakers for Continuing Ed events, but not Speaker Fees for Business meetings. In policy log. Can we change this? It is not a great deal for the speakers and feels like a big ask. Would expand the roster of people we could ask. Some of the professional speakers can charge up to \$1,800, but having the ability to ask is the main point. Jamie will reach out to Corporate Memory and see if they know why it was added and will look at setting the budget with this in mind.

iii. Maybe doing another trivia night in July. It was well attended. Maybe doing something at the same time as the annual meeting. Maybe even go to some bar that was doing trivia or it might be better to just pay someone like we did before to have a private event. Scott is going to look into setting one up either in person or virtually. We will ask for a sponsor

VII. Committee Reports

- a. Archives (Tom) – Nothing – Looking for a new committee member. All seem to be Loyola members currently because the archive is at Loyola. We can look to expand the roster.
- b. Bulletin (Jamie) – Should be on track.
- c. Bylaws – Nothing
- d. Community Service – Nothing
- e. Continuing Education (Tom) – Working on programs – maybe even some for the summer. Mandy asked if they are supposed to offer something every calendar month? No, but probably do not schedule one for July. Some perspective speakers. Maybe NAACP in August. FBI Chicago field office
- f. Corporate Memory (Jamie) – Nothing
- g. Government Relations (Mandy) – Nothing
- h. Grants & Chapter Awards (Jessie) – Nothing
- i. Meetings (Carrie) – Jill is going to be the new Chair and maybe a co-Chair would be a good idea.
- j. Membership (Jessie) – Still working on renewals. Neon had some issues. Scott has not been to the post office in a while
- k. Mentorship (Sarah) – No update
- l. Nominations – No updates
- m. Public Relations – No updates

VIII. Adjournment – The meeting adjourned at 10:08 a.m.

CALL ARCHIVES COMMITTEE 2020-2021 ANNUAL REPORT

BRITTANY NICHOLE ADAMS, LUCY ROBBINS

Co-Chairs: Lucy Robbins, Brittany Adams

Members: Patricia Scott, Joe Mitzenmacher, Matt Timko

Due to the pandemic, the archives could not be accessed or updated for most of the year. There is no report this year.

CALL BULLETIN COMMITTEE 2020-2021 ANNUAL REPORT

EMILY BARNEY, EMILY BYRNE, MATTHEW TIMKO

The CALL *Bulletin* has published three of the four 2020-21 issues up to the writing of this report (Issues 257-259) with the Summer issue to be published in the in late August 2021. The committee included Emily Barney (co-editor), Emily Byrne (co-editor), Matt Timko (co-editor), Debbie Ginsberg and Sarah Walangitan.

Issue 258 was severely delayed due to illness (Matt Timko) and other non-CALL responsibilities for all the co-editors. This delay meant that Issue 259 was delayed by one month; the editors are confident that we will be back on track with the Summer Issue 260.

Over the last year, getting content has proven very difficult, just as it was for the previous year during the pandemic shutdowns. Even with this difficulty, the Fall Issue 257 focused primarily on how institutions had navigated these shutdowns; we heard from eight CALL institutions in the COVID 19 Library Practices feature. We introduced two new regular features: Retiring Member profiles (similar to New Member profiles) and Member News (which republishes much of the news shared by the Mentorship and Leadership Development Committee. We also introduced (in 2019) a masthead feature for the pdf versions of the Bulletin which includes the current year's executive board, as well as all the committees and the committee chairs.

While it has been a bumpy year, the Bulletin Committee is proud of the work we have done and the quality of the *Bulletin* despite these challenges.

To access the 2020-2021 issues, please visit the [Bulletin website](#) or view the pdf versions through the [CALL Website](#).

CALL BYLAWS COMMITTEE 2020-2021 ANNUAL REPORT

ANNIE MENTKOWSKI

The 2020-2021 CALL BYLAWS Committee was comprised of: Committee Chair Annie Mentkowski and members Jamie Stewart and Brandy Ellis.

The Bylaws Committee updated the committee charge and the committee description. It also reviewed the CALL Bylaws to ensure that they continued to align with the AALL Bylaws. In addition, the Committee also worked with the Archives Committee to bring the policy log up-to-date.

CALL COMMUNITY SERVICE COMMITTEE 2020-2021 ANNUAL REPORT

JESSE BOWMAN

In 2020-2021, the Community Service Committee was co-chaired by Jesse Bowman and Lisa Winkler. The members of the committee were Mike McMillan, Nan Norton, Lucy Robbins, and Patricia Scott. Due to the COVID-19 pandemic, no in-person community service activities were planned.

However, for each of the quarterly CALL Business Meetings, a specific organization was selected, and CALL membership was encouraged to make monetary donations to that organization. The following organizations were selected:

- September 2020: [Asian Americans Advancing Justice – Chicago](#)
- December 2020: [Public Interest Law Initiative](#)
- February 2021: [DuSable Museum of African American History](#)
- May 2021: [Chicago Books to Women in Prison](#)

Unfortunately, this approach did not permit us to track the total number or dollar amount of donations made by CALL membership to each organization.

However, each organization was capable of accepting donations via credit card and/or PayPal, so we are confident that CALL members who wished to make donations were able to do so quickly and conveniently.

CALL CONTINUING EDUCATION COMMITTEE 2020-2021 ANNUAL REPORT

DEBBIE GINSBERG, TODD HILLMER

Todd Hillmer and Debbie Ginsberg, Continuing Education Committee Co-chairs

The Continuing Education Committee had a very successful year. We sponsored or co-sponsored 5 successful presentations with another tentatively scheduled for the end of this month. Due to COVID restrictions, all of these were webinars:

- *Nailing Your AMPC Proposal* (featuring Shari Berkowitz Duff and Lindsey Carpino, September 16, 2020)
- *Bystander Intervention Training* (featuring Asian Americans Advancing Justice, November 18, 2020)
- *How AI-Powered Analytics Can Improve Your Litigation Strategy for Illinois State Court Litigation* (featuring Trellis: Legal Intelligence, February 24, 2021)
- *How MAALL States Deal with Legislative History* (featuring Benjamin Keele and Lee Little, March 4, 2021)
- *Scams, Schemes and Cyber Security* (featuring David Williams, May 26, 2021)
- Presentation on Chicago Commission on Human Relations (featuring Ken Gunn, scheduled for June 29, 2021)

The committee tried to identify topics that would interest private law firm librarians, academic, and government librarians. All of the programs were driven by our fabulous volunteer committee members. A special shoutout goes to Mandy Lee who recommended many of these speakers.

Most of these programs were recorded and available on the CALL website. The committee used Zoom to create webinar invites, host the programs, and record the programs. Zoom's conference suite works very well for CALL's current needs, but if the committee plans to host larger-scale programs in the future, we may need to upgrade to Zoom's webinar system.

The committee has stayed within budget. We did not need to pay any speaking fees this year.

We would like to thank the committee members including Shari Berkowitz Duff, Joe Mitzenmacher, and Sara Baseggio, for their commitment and hard work helping us put together excellent education programs this year, as well as our Board liaison Tom Keefe for his helpful input.

CALL GOVERNMENT RELATIONS COMMITTEE 2020-2021 ANNUAL REPORT

SEPTEMBER 13, 2021 | ARTICLE AUTHOR(S): SARAH REIS

Chair: Sarah Reis

Members: Eugene Giudice, Sally Holterhoff, Joe Mitzenmacher, Mary Ellen Murphy, Sarah Walangitan

Board Liaison: Mandy Lee

Committee Charge:

Government Relations Committee keeps apprised of government activity pertaining to libraries and information policy by staying informed of the work of the AALL Government Relations Committee and the Government Relations Office. Shares updates with the CALL community and promotes equitable access to justice and access to information. Advocates policy interests and views of CALL on issues affecting law libraries and legal information professionals in the Chicago area, Illinois, and neighboring states.

[Note: The above committee charge reflects the revisions that were drafted by the GRC in August 2020 and approved by the Board in March 2021.]

Meetings:

The GRC met via Zoom on August 24, 2020, to discuss revisions to the committee charge and projects/activities for 2020-21. The Chair met with the Board on December 8, 2020.

Committee Accomplishments:

- Published the second edition of *Finding Illinois Law*, which is available on the CALL website here: <http://chicagolawlib.org/finding-illinois-law/>. The PDF version of both the second edition (2021) and the first edition (2012) will also soon be available on HeinOnline. Coordinated with the Public Relations Committee to publicize and promote the guide. The GRC is working on creating a dynamic web version of the guide to increase accessibility. The web version project will be continued into the new CALL year.

- Compiled an updated list of law libraries in the Chicago area to replace the list that was formerly available on the website for the D'Angelo Law Library at the University of Chicago. This directory will be posted on the CALL website and maintained by the GRC going forward. Posting of the directory is pending due to a possible future reorganization of the CALL website.
- Kept apprised of legislative developments and government activity affecting libraries from the AALL Government Relations Committee to inform the CALL community about advocacy opportunities. For example, brought the opportunity to sign on to a letter written by Mike Lissner, Executive Director of Free Law Project, to advocate for PACER RSS feeds from the U.S. District Court for the Northern District of Illinois to the CALL Board's attention. The CALL Board agreed to sign on to the letter.

CALL GRANTS AND CHAPTER AWARDS COMMITTEE 2020-2021 ANNUAL REPORT

JESSICA LEMAR

Committee members: Jessie LeMar (chair), Jesse Bowman, Shari Duff, Lyonette Louis-Jacques, and Jamie Stewart.

This year's Grants and Chapter Awards Committee was charged with selecting grant recipients based on established criteria for CALL members to attend professional meetings and selecting recipients for the chapter awards based on nominations from CALL colleagues.

Grant Activities

The Committee met in August 2020 by conference call to discuss the committee plans and the committee charge. Due to the pandemic and cancellation of many conferences, it was decided that we would encourage members to apply for grants to cover professional development outside of the traditional conference offerings. This included grants for coursework, certificates, or opportunities to learn new skills. At the first CALL Business Meeting in September we spoke to membership to encourage applications for a wide range of events.

The committee received multiple applications for grants during the 2020-2021 year. We met via conference call in February and March to decide on the applications, and in one instance voted via an email due to schedule conflicts.

In addition to the grants awarded from application, the Committee decided to utilize \$2500 of our annual budget to award 25 grants for AALL Annual Conference registrations at our May Business Meeting. The grants were raffled off on the conference call, and any meeting registrant was eligible to be entered into the raffle. With the conference being virtual, and the registration fee being reduced, we thought this was a fantastic opportunity to support the professional development in a year that has been hard on the personal and work budgets of many of our members.

The Committee awarded the following grants to our members:

- Matt Timko – AALL Intro to Library Budgets Course
- Sabine Schuller -SLA Competitive Intelligence Certificate

- Stacia Stein – AALL Management Institute
- Emily Byrne – AALL Innovation Bootcamp
- Brittany Adams- Rare Books School- Law Books: History & Connoisseurship
- 25 AALL Annual Conference Registration grants

Chapter Awards Activities

In April, the Committee sought nominations for the chapter awards via a post to the CALL listserv. The Committee received nominations for each of the chapter awards and then reviewed all of the nominations. The following recipients were selected based on the criteria listed on the CALL Web site:

- Lifetime Achievement in Law Librarianship Award: Gretchen Van Dam
- Agnes and Harvey Reid Award for Outstanding Contribution to Law Librarianship: Jean Wenger and a posthumous award to John Klaus
- Award for Outstanding In-House Publication: Matt Timko

Chapter awards were presented to the recipients by Jessie LeMar at the virtual May CALL Business Meeting

TAGGED: ◀ COMMITTEE REPORTS ◀ GRANTS AND CHAPTER AWARDS

CALL Bulletin**SUMMER 2021, MEETINGS, CALL COMMITTEES**

CALL MEETINGS COMMITTEE 2020-2021 ANNUAL REPORT

SEPTEMBER 13, 2021 | ARTICLE AUTHOR(S): EUGENE GIUDICE, CARRIE PORT

Carrie Port – Co-Chair

Eugene Giudice – Co-Chair

Mike McMillan – committee member

Jill Meyer – committee member

The ongoing COVID-19 pandemic precluded any in-person events. The meetings committee, realizing the necessity to keep the librarian community connected, was able to put on a number of virtual events. The events that the committee planned this year were as follows:

Virtual Quarterly Meetings

September 2020 Business Meeting – 71 attendees

November 2020 Business Meeting – 60 attendees

February 2021 Business Meeting – 63 attendees

May 2021 Business Meeting – 72 attendees

Virtual Events

CALL Trivia Night December 17, 2021- 10 teams with 2 to 5 players

Book Club – January 28, 2021

Pritzker Military Museum & Library Virtual Tour March 18, 2021- 19 attendees

Online Happy Hours

Thursday, June 18, 2020

Tuesday, July 7, 2020

Wednesday, July 29, 2020

Thursday, August 20, 2020

Thursday, October 22, 2020 (Lunch)

In addition to these events, the Meetings Committee worked on updating its committee charge to reflect the board's directive to have all committee charges reflect an acknowledgement of the diversity and inclusion needs of the Chicago law librarian community.

The committee encourages the board to appoint newer members and members from diverse communities to the committee because it is the committee's opinion that working the meetings committee, especially the registration table is an effective way to build one's network.

With regard to planning for 2021 – 2022 meetings, the committee encourages future Meetings Committees to continue schedule happy hours and other off-meeting opportunities for networking and staying connected between meetings.

CALL MEMBERSHIP COMMITTEE 2020-2021 ANNUAL REPORT

CLARE GAYNOR WILLIS

Clare Gaynor Willis, Chair

Shari Berkowitz Duff

Carrie Port

Julie Pabarja

The focus of the committee's work this year was retaining membership during the disruption of the COVID-19 pandemic. In the last renewal cycle, a significant number of CALL members (likely around 70) did not renew. Working with the Board and past Membership committee chair Todd Ito I was able to determine that CALL probably lost renewals mostly because of the way we handled the renewal process. Of course, the giant distraction of a global pandemic cannot be discounted as reason why people did not renew. Over the summer, I met with a representative from our membership management software provider, Neon, and Past-President/all-around Neon guru Jessie LeMar. In this meeting, we discovered that we needed a grace period on our memberships so that people who did not renew right on time were not stuck creating new memberships. These new memberships are more onerous to create and also result in duplicate memberships behind the scenes, which then have to be combined. We also decided to send out emails through Neon to everyone whose membership expired but did not renew. These "campaign emails" were designed to have a unique link in them that people could use to renew their old membership. Through those emails and through emails to the listserv and some personal outreach, we were able to recapture most of the members that we lost. By November or so, most of those who still had not renewed had moved from Chicago.

At the end of the CALL year, I met with Jessie LeMar, Vice President/President-Elect Jamie Sommer, and President Lindsey Carpino to determine a plan to prevent trouble with this year's renewal. We decided on a lengthy 90-day grace period on memberships to give members lots of time to renew. We also decided to put into place reminder emails from the Neon system telling people their membership was due and giving them a link to renew it. Those reminders will now go out 30 and 15 days prior to the renewal date, May 31st. We also decided to put in place overdue reminder emails to go out 7, 30, and 60 days after the renewal date. I believe that all of these measures, put together, will result in more renewals and less confusion.

The Committee also met in September and discussed ways to try and recruit new CALL members. We discussed ways that Placement and Recruitment could work with Membership to alert Membership to new librarians in the area. We also discussed updating the CALL brochure and reaching out to library science programs. I did create a draft email that anyone on the Board or the Committee could use to encourage someone to join CALL. I shared it with the Board and did have occasion to use it once (although the person did not join). Unfortunately, regaining our lost members took up most of my work with CALL this year and our efforts to recruit members did not go very far. Next year, it would be good to revisit those ideas with the committee now that member retention is less of an issue.

Finally, the committee did explore the possibility of creating a print directory by pulling down the member list from Neon and creating a PDF. Ultimately, we decided that it would be better to improve the directory in Neon and discontinue providing a print/PDF directory entirely. We worked with Neon to discover the best ways to group members together by employer so that people can search the directory for, say, everyone at Sidley, the way they used to with the old directory. Next year's committee can put those actions into place. So the one thing the committee needs from the Board going forward is for the Board to remove the line about creating a print directory from our charge.

Thank you for the opportunity to serve CALL this year! It was a challenge, but a pleasure.

CALL MENTORSHIP AND LEADERSHIP DEVELOPMENT COMMITTEE 2020-2021 ANNUAL REPORT

SARAH ANDEEN

Sarah Andeen June 2021

Committee members included Sarah Andeen (chair), Brandy Ellis, Caroline Hersch, Sally Holterhoff, Heidi Kuehl, and Lyonette Louis-Jacques.

With the pandemic the 2020-2021 year was a bit odd, but we did hold an event that was very successful.

Title: "How to Know What You Don't Know

Date & Time: May 5, 2021 at 12 PM

Location: Virtual via Zoom

Taking on some new roles as job and staffing responsibilities shift? Started a new job in a different area of law librarianship? Want to learn more about how all different kinds of law library organizations work? Join us for this panel discussion where we will talk about how to function effectively when everyone assumes you know exactly what to do.

A virtual panel discussion with:

- Debbie Ginsberg – Manager, Faculty Research and Scholarly Support Services – Harvard Law School
- Heidi Frotestad Kuehl – Circuit Librarian – U.S. Court of Appeals for the Seventh Circuit
- Jean Wenger – Director of the Library – Chicago-Kent College of Law
- Sarah Walangitan – Librarian – Supreme Court of Illinois

This event was well attended with 39 people registered for the event and 34 people attending. It was a lively discussion and the follow up notes will be added to the CALL Website.

CALL NOMINATIONS AND ELECTIONS COMMITTEE 2020-2021 ANNUAL REPORT

JOE MITZENMACHER

Chair: Joe Mitzenmacher

Members: Eugene Giudice, Todd Ito, Julie Melvin

The Nominations and Elections Committee met virtually in August to begin the process of seeking nominations for candidates to run for the three open positions on the 2021-2022 CALL Executive Board: Director, Secretary, and Vice-President/President-Elect. Recommendations were solicited over the CALL listserv and during the announcements portion of the September business meeting and then discussed among the committee members during virtual meetings. As was the case with last year's election, the committee was behind the schedule set forth in the CALL Elections Checklist with our call for nominees, but in the end the committee was able to set up and complete the election in a timely manner.

The slate was announced on the CALL listserv in November. The slate was as follows:

Vice-President/President-Elect

Shari Berkowitz, Jones Day

Scott Vanderlin, University of Chicago D'Angelo Law Library

Secretary

-

Sarah Andeen, Chapman & Cutler

Mike McMillan, McDermott Will & Emery

Director

Carrie Port, Skadden, Arps, Slate, Meagher & Flom LLP

Patricia Scott, Loyola University Chicago School of Law Library

The online election was conducted from February 15, 2021 through March 15, 2021. The committee worked with Chris Siwa from AALL Headquarters to set up the online election, and the election ran efficiently.

The results of the election were as follows:

Vice-President/President-Elect: Scott Vanderlin

Secretary: Sarah Andeen

Director: Carrie Port

In addition to conducting the election, this year the committee was given the task of reviewing and revising the committee charge to reflect CALL's commitment to diversity and inclusion. In accordance with this request, the committee added the following provisions to its charge:

- Wherever possible, seek out and encourage members from diverse backgrounds to stand for election to the CALL Board.
- Work with other committees to increase the diversity of the CALL membership and thus increase the diversity of the board candidate pool.

Committee Chair Joe Mitzenmacher thanks the committee members for their time and effort in making this a successful year for the committee.

CALL PLACEMENT AND RECRUITMENT COMMITTEE 2020-2021 ANNUAL REPORT

JULIE M. PABARJA

The 2020-2021 CALL Placement & Recruitment Committee (“committee”) was comprised of Julie Pabarja (Chair), Valerie Kropf and Sean Rebstock. Megan Butman was the Board Liaison.

The committee started the year by reviewing and suggesting edits to the committee charge, the job posting form and the job placement terms & conditions found on the CALL website. The committee also discussed the initiatives in the CALL Strategic Plan assigned to this committee to handle.

Due to the pandemic and everyone working remotely, the committee delayed some of the initiatives stated in the CALL Strategic Plan. These initiatives will be a priority for the next committee.

One of the initiatives that the committee is working on is to reach out to library schools and connect with their recruiting/job placement department to promote law librarianship to their students. The committee is waiting for AALL’s Law Librarianship as a Career Guidance Review Special Committee’s report and recommendations to the Board that will be out this summer. Their charge is to research the visibility of law librarianship as a career path for library and information science graduate students and JD students looking for a JD-advantage career.

This committee collaborated with the Membership committee on recruiting potential new members. Once this committee confirms that a job is filled and receives the name of the person who is in that position, the name is shared with Membership so that they can follow-up with that person to join CALL.

The committee followed up with the contact person of the 19 jobs that were posted in 2019/2020 to determine if the position was filled or should be removed from the CALL website. The committee will follow the same procedure for the jobs posted this year. Twenty-one jobs were posted to the CALL website and advertised on the CALL Listserv.

CALL PUBLIC RELATIONS COMMITTEE 2020-2021 ANNUAL REPORT

LYONETTE LOUIS-JACQUES

In 2020-2021, the CALL Public Relations Committee had the following members: Shari Berkowitz Duff, Debbie Ginsberg, Lyonette Louis-Jacques (Chair), Sharon Nelson, and Sarah Sherman. Megan Butman served as CALL Board Liaison.

The PR Committee started working with an introductory/welcome email from the Chair, Lyo Louis-Jacques, on June 29, 2020, and started working via email exchanges shortly thereafter. The Chair attended CALL leadership training, August 5, 2020, and responded to requests from the Board liaison for updates and questions from the Board prior to their Tuesday meetings throughout the year. The Chair met with the CALL Board on, December 8, 2020, via conference call to speak about the Committee's public relations-related plans for the upcoming year. The PR Committee met on March 17, 2021 to brainstorm ideas for meeting one of this year's goals – discuss ways to expand our external PR efforts. During the year, the PR Committee promoted and announced CALL business meetings, CALL Chapter and AALL award winners, *CALL Bulletin* issues and individual articles, and other activities via social media – Twitter, Facebook, and LinkedIn, and supported the work of other CALL committees.

Specifically, Lyonette Louis-Jacques, Sarah Sherman, and Debbie Ginsberg live-tweeted events and posted announcements on [@CALLChicago](#). Various CALL PR Committee members attended the CALL business meetings and events, tweeted, and posted photos on Twitter. Sharon Nelson posted CALL news on Facebook and LinkedIn. Debbie Ginsberg maintained the CALL website. The CALL listserv/discussion forum was maintained by Britnee Cole. Among other activities, the PR Committee designed an e-Holiday greeting card at the request of CALL President, Lindsey Carpino. Sarah Sherman took the lead and the card was posted by the CALL Board as a New Year's greeting. Sarah also volunteered to draft a social media policy for CALL upon Lindsey Carpino's request for CALL PR Committee assistance in creating one. Other PR Committee members pitched in their ideas on both projects. We were again asked to promote the dynamic, web-based version of *Finding Illinois Law* (2d ed., 2021) when it became available, and we agreed to do so. Shari Berkowitz Duff posted a list of CALL members presenting, along with their topics, at the AALL Annual Meeting in July 2020 to the CALL listserv. Sharon Nelson volunteered to work on press release templates (one of our PR ideas generated from our meeting on how to reach non-CALL members). The CALL Board approved the press release idea with announcing the results of CALL elections as an example. We responded to the CALL Board request for social media login information for institutional memory – Twitter, Facebook, LinkedIn, Flickr.

